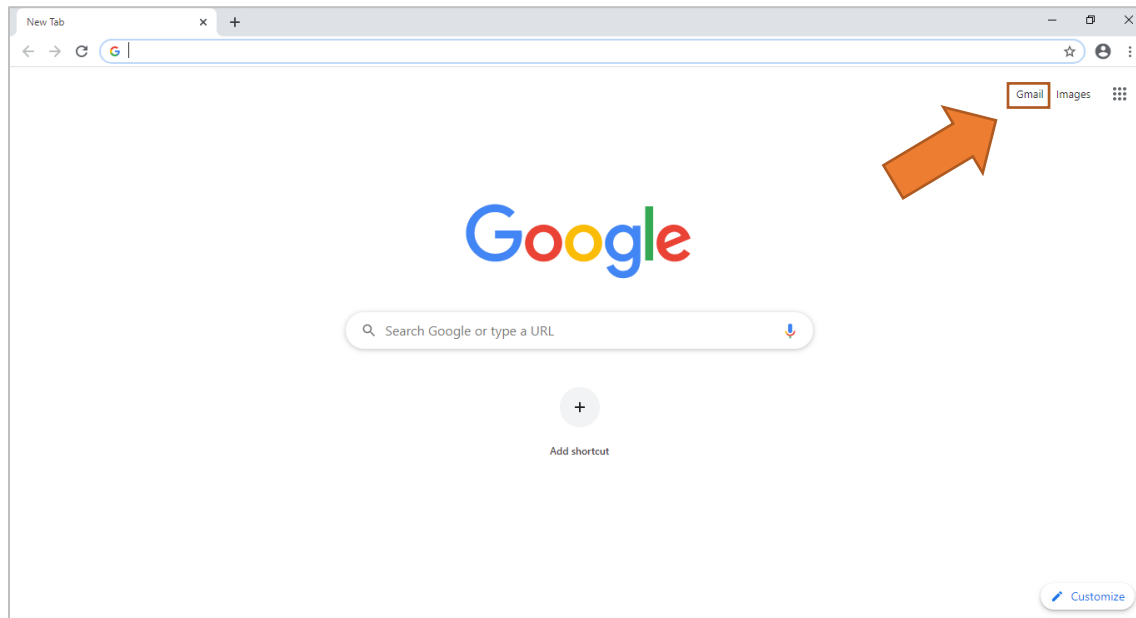
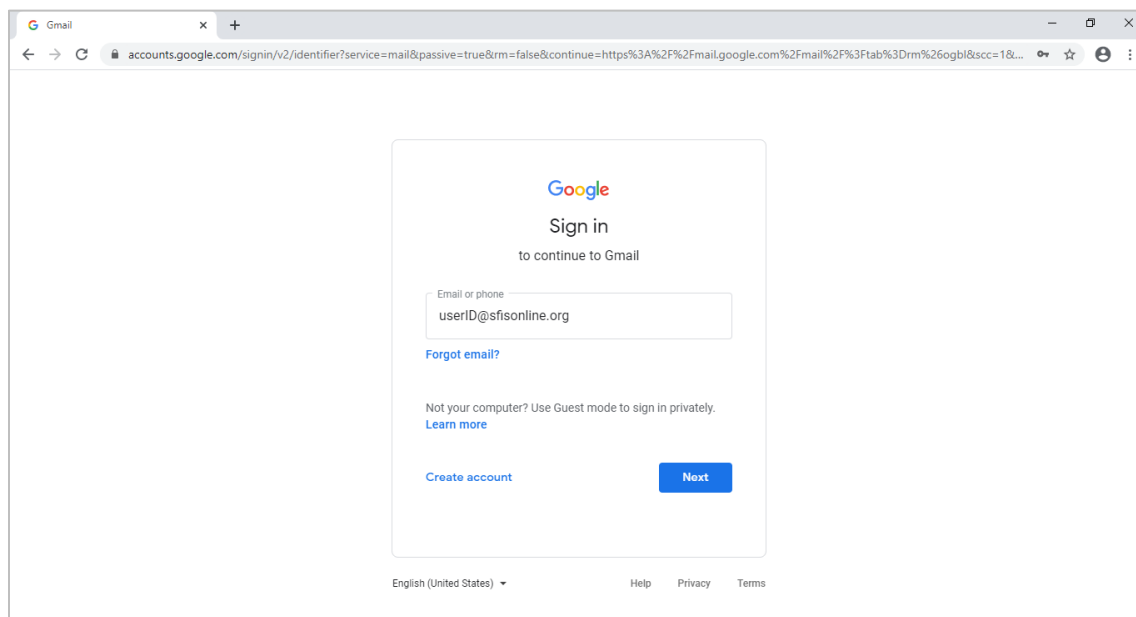


## How to sign onto SFIS Online - Staff

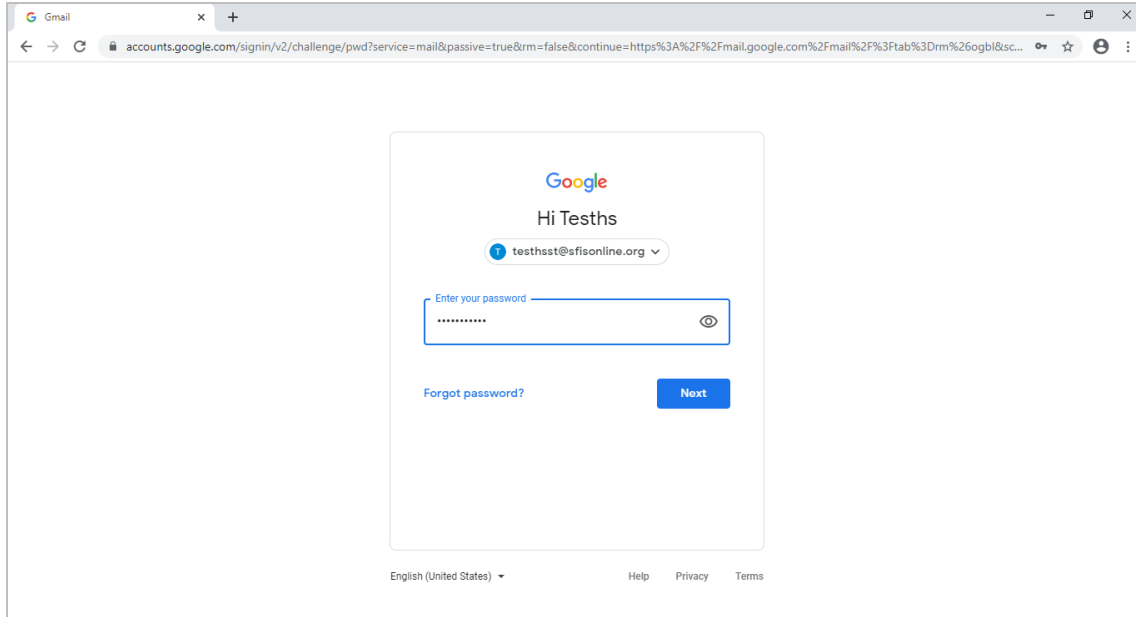
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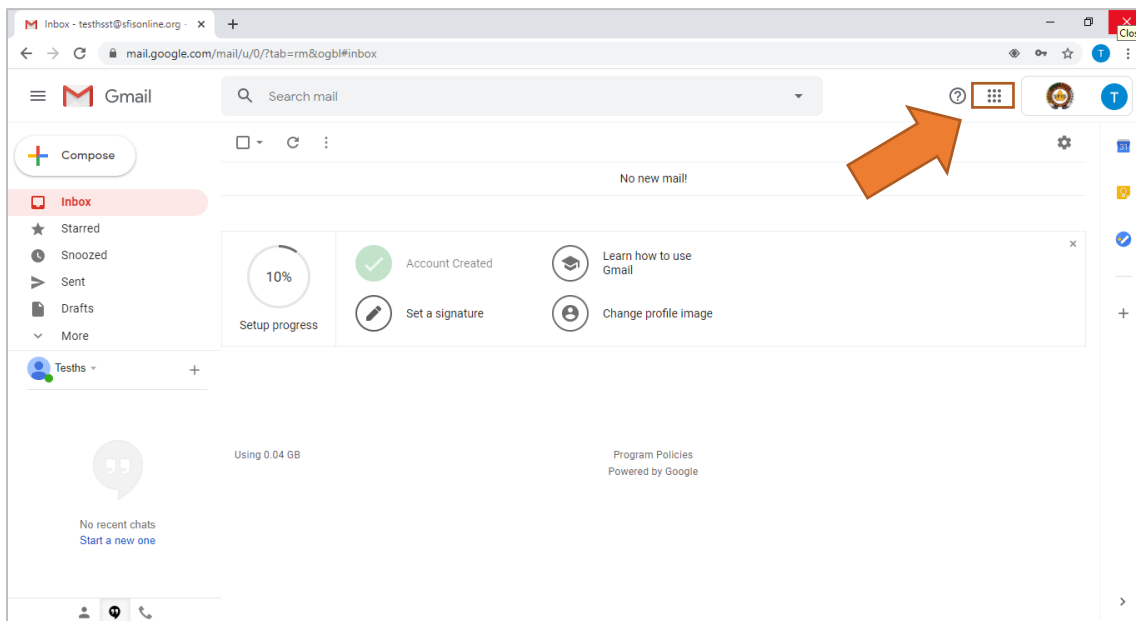
1. Open Google Chrome (preferred)
2. Select "Gmail" on the top right-hand corner



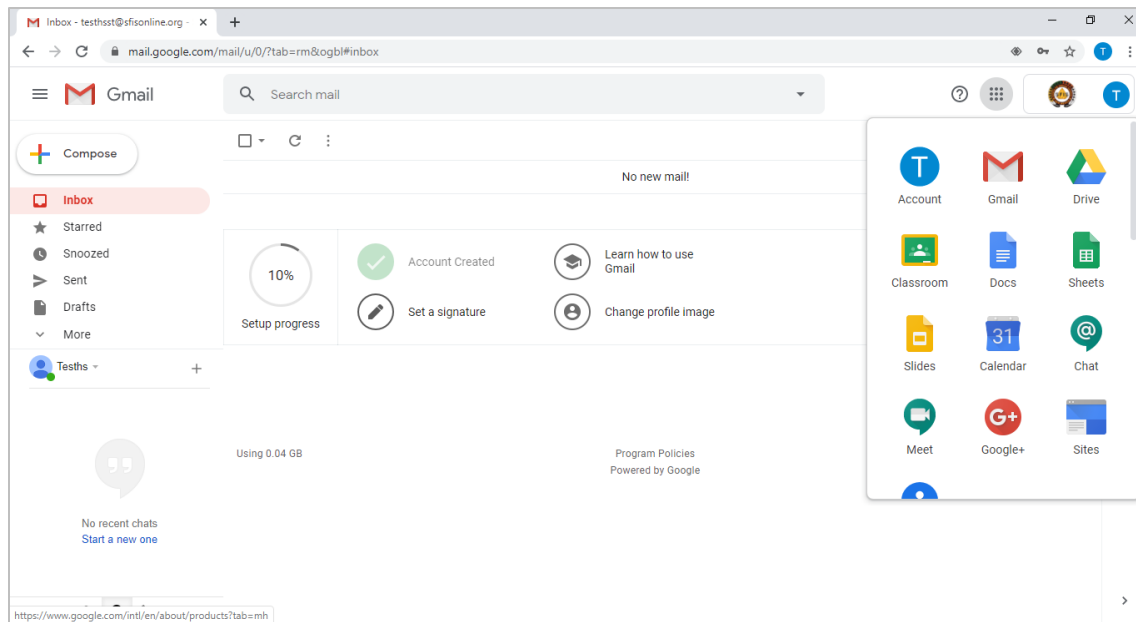
3. Enter sfisonline.org email address (ex. [username@sfisonline.org](mailto:username@sfisonline.org))
4. Click "Next"



5. Enter password (Note: This is NOT necessarily the same password you use for your sfis.k12.nm.us)
6. Click "Next"



7. You are now signed into Google Chrome with your sfisonline.org account
8. To access G Suite apps, click on Grid icon in the top right-hand corner



9. You're all set to use the G Suite apps in Google Chrome!

**Note:**

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- If you don't remember your sfisonline.org username or need to reset your sfisonline.org password, call Bridget Love @ (505) 795-0611
- If you need help to create classes in Classroom, or other best practice instructional support, e-mail: Brian Valinski @ [bvalinski@sfisonline.org](mailto:bvalinski@sfisonline.org)