

SFIS Family,

We are glad to announce that we will open this entrance on December 5, 2022. Operational hours are outlined below and are subject to change for emergency purposes.

For campus safety and to prevent unauthorized access to the SFIS campus, we will maintain security operations as outlined below. For all parents, students and guests, we ask that you utilize this new entrance only during business hours, as scheduled.

In closing, we realize that these new adjustments will take time to become accustomed to new traffic patterns. For this reason, we ask for your patience and understanding as we refine and strengthen our protocols to safeguard our students and community.

OPERATIONAL PROCEDURE FOR PARENTS, STUDENTS, STAFF, AND GUESTS

New Guard House Hours of Operation

Operational hours for the new guard house and entrance:

Monday thru Friday, 7:00 am to 5:30 pm

All Parents, Students, Staff, and Visitors arriving at the SFIS Campus will use the old guard house entrance outside these hours.

Old Guard Shed Entrance Hours of Operation

On weekends the old guard house will operate from 5:30 pm Friday through Monday at 7:00 am.

These hours are subject to change.

Entering Campus:

1. The new Guard House and Guard Shed are equipped with a doorbell camera and mic, allowing for two-way visual and audio communications and gate arm operations for visitor lanes only.
2. Security will provide campus access upon visual screening of previously issued guest pass-through cameras.
3. All visitors and contractors who do not have a guest pass will be redirected to the new guard house for security clearance and issued a visitor pass if cleared for entry. There will be no exceptions to this clearance check.
4. All SFIS staff with access cards can use either location to enter the staff lanes.

Exiting Campus:

1. All parents leaving campus with their students during business hours, 8:00 am to 5:00 pm, will be required to exit campus through the new guard house checkpoint so that we can retrieve academic checkout passes. Before or after these hours, please exit through the old guard shed exit.
2. Please note that the new entrance is a right-turn-only heading southwest on Cerrillos road. If you are headed northbound, you will need to take alternative routes once exiting campus to head northbound.
3. All SFIS Staff can exit at either location during business hours only.

Duration:

This operational protocol will remain in place until we complete Phase II Perimeter Fencing by the end of 2023, which will secure the new entrance from unauthorized visitors.

Should you have any questions or concerns, please reach out to Stan Moya, Security Coordinator, at (505) 989-6306, or myself, Gary J. Lujan, at (505) 989-6352.

